



PADMABHUSHAN VASANTRAODADA PATIL MAHAVIDYALAYA
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COMMUNITY READERS SCHEME POLICY

1. Introduction

The Padmabhushan Vasanthaodada Patil Mahavidyalaya Library (PVP Library) is committed to fostering a culture of lifelong learning and intellectual growth not only within our academic community but also in the broader local community. To this end, we have established the Community Readers Scheme, an initiative designed to extend our library services and resources to members of the public.

This policy outlines the principles, procedures, and guidelines governing the Community Readers Scheme. It aims to ensure fair and equitable access to our library's resources while maintaining the integrity of our collections and services.

2. Purpose:

The primary purpose of the Community Readers Scheme is to promote reading, learning, and knowledge dissemination beyond the confines of our academic institution.

3. Objectives:

- Providing free access to educational resources for community members
- Fostering a culture of lifelong learning in the local community
- Strengthening the bond between the college and the surrounding community
- Promoting the value of libraries and reading in personal and professional development
- Supporting intellectual curiosity and self-directed learning among community members

4. Eligibility

The Community Readers Scheme is open to all members of the local community aged 17 and above. This includes, but is not limited to:

- Professionals (e.g., doctors, advocates, teachers)
- Retirees
- Housewives
- Non-grant college students
- Farmers
- Individuals preparing for competitive exams

Applicants must be residents of the local community and able to provide proof of address.

5. Registration Process

- **5.1 Application: Prospective** community readers must complete a registration form, providing personal details, contact information, and intended use of library

resources.

- **5.2 Documentation:** Applicants must submit:
 - Recent passport-sized photograph
- **5.3 Security Deposit:** A refundable security deposit of 500 rupees is required at the time of registration. This deposit will be returned upon termination of membership, provided all borrowed materials have been returned in good condition.
- **5.5 Orientation:** New members will receive a brief orientation on library policies, resources, and services.
- **5.5 Library Card:** Upon successful registration, members will be issued a Community Reader Library Card.

6. Membership Terms

- **6.1 Duration:** Membership is valid for one year from the date of registration and can be renewed annually.
- **6.3 Termination:** The library reserves the right to terminate membership for violation of library policies or misuse of resources.

7. Borrowing Privileges

- **7.1 Loan Limits:** Community readers may borrow up to 2 books at a time.
- **7.2 Loan Period:** The standard loan period is 7 days.
- **7.3 Renewals:** Books may be renewed twice, subject to availability and demand. Renewals can be made in person.
- **7.5 Reservations:** Members may place holds on up to 3 items at a time.
- **7.5 Overdue Items:** While the library does not impose fines for late returns, members are encouraged to return or renew items on time to ensure fair access for all users.
- **7.7 Lost or Damaged Items:** Members will be charged the full replacement cost for lost or severely damaged items.

8. Access to Resources and Services

- **8.1 Physical Collections:** Community readers have full access to the library's physical collections, including books, journals, and reference materials.
- **8.2 Digital Resources:** Access to certain digital resources may be limited due to licensing restrictions. However, members can use library computers to access available e-resources on-site.
- **8.3 OPAC:** Members can use the Online Public Access Catalogue (OPAC) to search for and reserve materials.
- **8.5 Reading Areas:** Community readers have access to designated reading areas within the library.
- **8.8 Reference Services:** Librarians are available to assist community readers with reference queries and research support.

9. Code of Conduct

Community readers are expected to adhere to the library's code of conduct, which includes:

- Respecting other library users and staff
- Maintaining a quiet and conducive environment for study and research
- Handling library materials and equipment with care

- Refraining from eating, drinking, or smoking in the library
- Not removing any library materials without proper check-out
- Complying with all library policies and procedures

10. Outreach and Engagement

- **10.1 Community Events:** The library will organize regular events such as book discussions, author talks, and workshops open to community readers.
- **10.2 Feedback Mechanism:** The library will conduct periodic surveys to gather feedback from community readers and improve services.

11. Resource Management

- **11.1 Collection Development:** The library will consider the needs and interests of community readers in its collection development policy.

12. Technology and Infrastructure

- **12.1 Library Management System:** The Koha Library Management Software will be used to manage community reader accounts, circulation, and cataloguing.
- **12.3 Wi-Fi Access:** Free Wi-Fi will be provided to community readers within the library premises.

13. Staff Training and Support

- **13.1 Customer Service:** Library staff will receive regular training on customer service and community engagement.
- **13.2 Scheme Management:** Designated staff members will be trained in the specific procedures and policies of the Community Readers Scheme.

14. Evaluation and Reporting

- **14.1 Usage Statistics:** The library will maintain detailed statistics on scheme usage, including membership numbers, circulation data, and resource utilization.
- **14.2 Annual Report:** An annual report on the Community Readers Scheme will be prepared, highlighting achievements, challenges, and future plans.
- **14.3 Impact Assessment:** Periodic assessments will be conducted to evaluate the scheme's impact on community learning and engagement.

15. Partnerships and Collaborations

- **15.1 Local Organizations:** The library will seek partnerships with local organizations to promote the scheme and enhance its offerings.
- **15.2 Educational Institutions:** Collaborations with other educational institutions will be pursued to expand resource sharing and programming opportunities.

16. Marketing and Promotion

- **16.1 Community Outreach:** Library staff will participate in local events and forums to promote the scheme.

17. Accessibility


- **17.1 Physical Access:** The library will ensure that its facilities are accessible to community readers with disabilities.
- **17.2 Inclusive Services:** The library will strive to provide inclusive services, including materials in alternative formats where possible.

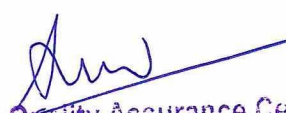
18. Policy Review


This policy will be reviewed annually by the library committee to ensure its continued relevance and effectiveness. Amendments may be made based on user feedback, usage patterns, and evolving community needs.

19. Conclusion

The Community Readers Scheme represents Padmabhushan Vasantrodada Patil Mahavidyalaya Library's commitment to community engagement and lifelong learning. By providing access to our resources and services, we aim to enrich the intellectual life of our community and foster a love for reading and learning. This policy provides a framework for the successful implementation and management of the scheme, ensuring that it continues to serve the needs of our community readers while maintaining the integrity of our library services.


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